

Vanderburgh County Auditor's Office

1 NW M L KING JR. BLVD. ROOM 208

EVANSVILLE IN 47708-1832

Tele No. (812) 435-5952 Fax No. (812) 435-5027

ACCOUNT CORRECTIONS or VOIDS

Section I. Revenue Account Correction: (To change an account on a quietus/receipt)				Quietus No.
Description	Amount	Debit Account	Credit Account	Reason

Section II. Expense Account Corrections(Debit account is correct account and credit account is incorrect account):						Journal Voucher No.
Check #	Date	Vendor	Amt	Debit Acct	Credit Acct	Reason

Section IV. Void Authorization(Original check and stub must accompany this form):					
Void Check #	Date	Vendor	Amt	Acct #	Reason

Re-issued #	Date	Vendor(if different)	Amt(if diff)	Acct #	Reason for diff info

Requested by:	Date Requested:
Department:	Date Completed: